



Immigrant Visa Section  
United States Consulate General Lagos  
2, Walter Carrington Crescent  
Victoria Island, Lagos, Nigeria  
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## INSTRUCTIONS FOR IMMIGRANT VISA APPLICANTS

Dear Applicant,

The U.S. Consulate General, Lagos is ready to proceed with your immigrant visa application. Please come to the Consulate for your immigrant visa interview at the date specified in the correspondence you have received. **If you are unable to attend the scheduled appointment, or wish to postpone or re-schedule your interview date, please email [support-nigeria@ustraveldocs.com](mailto:support-nigeria@ustraveldocs.com) with your name, case number, and contact address.** Please review the following information carefully as you prepare for your interview.

The items listed below are required for the visa interview.

☐ **Visa fees:** applicants for petition-based visas (IR1, CR1, etc.) who have been receiving correspondence from the National Visa Center have likely already paid the visa fees. Other fees are as follows:

- ☐ **Diversity Visa fee (non-refundable): \$330**
- ☐ **Immigrant Visa Fee (for all family-based applicants except for DV applicants): \$325**

All applicants must pay, regardless of age. Fees can be paid in dollars or in equivalent Naira at the current U.S. Consulate exchange rate. Applicants may not 'mix' currencies (i.e., you may not pay for 1 fee using both Naira and USD). For the current U.S. Consulate exchange rate, please contact the support desk: [+234-1-227-8955](tel:+23412278955) or [+1-703-520-2575](tel:+17035202575).

- ☐ **Form DS-260:** Please Download and complete (but do **not** sign) the form (click [here](#) for the form)
- ☐ **International Passport:** Your passport must be valid for at least 6 months past your interview date.
- ☐ **Affidavit of Support (including tax returns):** All applicants (except Diversity Visa applicants) are required to have an Affidavit of Support (**Form I-864** – <http://www.uscis.gov/i-864> and an **IRS Tax Return**). It is required for ALL applicants to demonstrate that the immigrant is not likely to become a public charge while in the United States. A downloaded or scanned photocopy of the Affidavit of Support (I-864) is also acceptable.
  - ☐ Check the poverty guidelines [here](#) – if the petitioner makes LESS than the minimum for their Household size, they MUST get a joint sponsor to also submit this form with their tax returns.
- ☐ **Medical Exam:** Arrange for a medical examination by one the physicians listed below. You are responsible for paying for the medical exam. The medical exam is only valid for six (6) months and **must be valid in order for you to travel to the U.S.** It is recommended that you get the medical exam 2 weeks before your interview date. A medical exam is required for all applicants, regardless of age.

<b>Dr. Ade Alakija</b> Q-Life Family Clinic Plot 155A Prince Ade Odedina Street Off Ajose Adeogun Victoria Island Lagos, Nigeria Telephone: 01-629-0365 Cell: 0809-974-2000, 0811-397-5433 <a href="mailto:adealakija@hotmail.com">adealakija@hotmail.com</a> <a href="mailto:y.olowojolu@qlifefamilyclinic.com">y.olowojolu@qlifefamilyclinic.com</a>	<b>Dr. Aden Guliye</b> Migration Health Assessment Centre (MHAC) International Organization for Migration (IOM) No. 55, Hassan Musa Katsina Road (at the junction of Hassan Musa Katsina Road and J-K Gadzama Street), Asokoro, Abuja, FCT Tel: 08072191122, 08095637898, 08085221427, 07032898491 <a href="mailto:iomabujamedicalbooking@iom.int">iomabujamedicalbooking@iom.int</a> Online booking: <a href="https://mymedical.iom.int/omas/#frmHome">https://mymedical.iom.int/omas/#frmHome</a>	<b>Dr. Samuel Baghuma</b> Migration Health Assessment Center (MHAC), Lagos International Organization for Migration (IOM) 1, Isaac John Street (At the Corner of Isaac John Street and Oduduwa Way), GRA Ikeja, Lagos, Nigeria Tel: 0807-219-1112, 0802-226-4059, 0909-215-6079 <a href="mailto:iomlagosmedicalbooking@iom.int">iomlagosmedicalbooking@iom.int</a>
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- **Police certificate:** Applicants 16 or older must submit a police certificate for ALL countries in which they have resided for more than one year after reaching age 16 (if you have ever lived or studied in another country for more than one year, you **MUST** get a police report from that country). The police certificate must be from less than 1 year ago.

Please follow these instructions to facilitate the issuance of your Nigeria Police Clearance Certificate:

1. Submit your passport in person to the Nigeria Police Service commission at Alagbon Close, Ikoyi, Lagos
  2. Pay the required fee and take the receipt to the Office of Inspector General at Alagbon Close, Ikoyi
  3. Collect your Nigeria Police Clearance Certificate and take it to your visa interview. The certificate should be ready in approximately two weeks, but please allow time for unforeseen delays.
- **Original Documents:** Bring evidence that will support your case (Bring a photocopy of all original documents) including but not limited to:
    - Marriage certificates
    - Birth certificates
    - Divorce certificates
    - Adoption decrees
    - Death certificates
    - Photographs of you and the petitioner together at various times in your relationship
  - **Other Supporting Documents:** Bring evidence of the ongoing relationship you have with the Petitioner, including but not limited to:
    - Photographs
    - Chat logs from social media (DO NOT print them on a word document – they **MUST** be printed directly from the site)
    - Phone records showing both phone numbers and duration of call
    - Email correspondence (DO NOT print them in a word document)
  - **Passport Photos:** showing the applicant's full face, on a white background. The required size is typical for passports:  $1\frac{1}{2}$  inches by  $1\frac{1}{2}$  inches (5cm x 5cm). For more detailed information on photo requirements, please visit [travel.state.gov](https://travel.state.gov).
  - **Court and Immigration Records:** If you have been convicted of a crime or other offenses, in the United States or elsewhere, obtain a certified court record covering each offence. If you previously resided in the U.S., you are encouraged to bring evidence of your immigration status during your stay, and records of any previous U.S. visa extensions and deportations that would be relevant for review.

### **After the Interview**

The Consulate cannot guarantee any applicant will receive a visa on the day of his interview. Decisions are based on many factors. Even if the Consulate determines you are eligible for a visa, visa issuance can be delayed for a variety of reasons. Applicants are strongly advised against giving up your job, disposing of property, or buying plane tickets until the passport and visa have been collected by the applicant. If you are granted the visa at the time of your interview your passport and visa will be ready for pickup approximately 10 business days after the interview. Please note that due to the high volume of visas we process and several other logistical necessities, we are not able to expedite the printing of visas.

### • **Create an Account/Profile and Register for Document Delivery**

In order to pick up your immigrant visa issued in Lagos, you **MUST** create an account and register a profile on [www.ustraveldocs.com/ng](https://www.ustraveldocs.com/ng). *There is no charge to you for this service, but first you must register. Creating an account online is mandatory and gives us the information we need to return your passport and documents to you after your interview.* Please note some cases may require additional processing.

**The U.S. Consulate General advises applicants against making concrete travel plans before obtaining their passports and visas.**

Sincerely,  
Immigrant Visa Section  
U.S. Consulate General, Lagos